



European Bank
for Reconstruction and Development

JUNIOR PROFESSIONAL OFFICER (JPO) PROGRAMME Chiffre Nr. 2024-2-47

JOB DESCRIPTION

Section 1 – Details

Job Title JPO Analyst, Gender and Economic Inclusion (G&E)

Job Group 5/PSD/Strategy & Policy

Team Gender and Economic Inclusion, Policy and Strategy Delivery (PSD)

Responsible to/ Line Manager Associate Director, Gender and Economic Inclusion

Location Headquarter, London

Duration of assignment: 2 years with possibility of extension for another year. The extension of appointment is subject to yearly review concerning priorities, availability of funds, and satisfactory performance

Please note that for participants of the JPO-Programme two years work experience are mandatory! Relevant work experience can be counted. In order to assess the eligibility of the candidates, we review the relevant experience acquired after obtaining the first university degree (usually bachelor's degree)

Section 2 – Purpose of Job

The Analyst, G&E is a member of Gender and Economic Inclusion (G&E) which consists of three pillars (Access to Skills and Employment, Access to Finance and Entrepreneurship, and Access to Services). (S)he supports the work of G&E specialists by providing technical input into the design and structuring of the transition impact or gender additionality of projects and sector assessments of G&E issues and in particular lead on the gender smart tag coordination. The Analyst, G&E also plays a key role in monitoring of the G&E projects' portfolio for their achieved transition impact. In addition, the Analyst provides input into assessments, including (amongst others) Country Diagnostics, Country and Sectoral Strategies, the yearly Assessment of Transition Qualities (ATQs), and other knowledge products, to assess transition qualities and reform challenges in each of the COOs related to G&E in order to focus G&E policy dialogue. As part of the Gender and Inclusion Team, the Analyst, will act as the EBRD focal point on the Gender SMART process.

Section 3 – Background

G&EI consists of a team of around 35 gender and inclusion experts based across Headquarter and ROs. It leads on the design and delivery of the Bank's Strategy for the Promotion of Gender Equality and its Equality of Opportunity Strategy across all areas and geographies of the Bank's operations and policy engagements.

Promoting equality of opportunity through access to skills and employment, finance and entrepreneurship and support for women, young people and other under-served communities is one of the three cross-cutting strategic themes of the Bank.

G&EI is part of the Vice Presidency for Policy and Partnerships, and within that the Policy and Strategy Delivery department (PSD). PSD consists of approximately 80 staff that support policy engagement across the Bank's transition qualities (except for green), political assessments, country strategy development and economic assessments as well as to support the Bank's compliance with Article 1.

Section 4 – Facts / Scale

- The Analyst, G&EI works as part of a team of typically 4-5 gender and economic inclusion economists, specialists and analysts;
- (S)he reports to and works under the general direction of the Associate Director but supports on a day-to-day basis senior associate G&EI economists and specialists;
- (S)he supports project design, management of external consultants and policy engagement activities through data analysis, background research, drafting of ToRs, etc.
- (S)he acts as the focal point for the EBRD Gender SMART Tag process and coordinates updates to the tool as needed;
- (S)he assists gender and inclusion economists and specialists in the team in their relationship with the Banking and other teams (such as Environment and Sustainability Department, Legal Transition Team) during all stages of sector and project work, from project design and assessment to post-signing monitoring;
- Under the supervision of the gender and inclusion economists and specialists, the Analyst, G&EI takes the lead in monitoring the transition impact of some 20 projects in the portfolio per year;
- No budget responsibility;
- No direct reports.

Section 5 – Accountabilities & Responsibilities

- Assisting gender and economic inclusion economists and specialists, including supporting their relationship with the Banking and other teams during all stages of sector and project work, from project design and assessment and policy engagement activities to management of external consultants post-signing monitoring;
- Monitoring and assessing sector developments and structural reform progress in the Bank's countries of operations and contributing to country diagnostics and the annual review of the EBRD Assessment of Transition Qualities (ATQs);
- Monitoring the transition impact of Bank's operations (TIMS), including some limited travel to the region to monitor projects on the ground;
- Support activities related to the Gender SMART process, including, but not limited to, the management and maintenance of the Gender SMART diagnostic tool, regular

data updates, coordination of the Gender SMART helpdesk, communications and reporting, delivering capacity building activities and liaising with relevant counterparts (Banking, OpsCom Secretariat, Operational Strategy and Planning and others);

- Analysing aspects of the impact of Bank projects and operations under the direction of their team economists and specialists;
- Ad hoc assignments, including background research on specific clients or sectors, regulatory and other policy developments, drafting of briefings, presentations and short sector analyses; drafting of communication products and contributing to organisation of G&EI conferences and workshops;
- Compilation and maintenance of relevant datasets.

Section 5 – Knowledge, Skills, Experience & Qualifications

- **Master's degree** in economics, public policy, gender studies or a related field from a leading university;
- Prior work experience of policy oriented or applied microeconomics (e.g at a central bank, regulator or other body overseeing or setting policy), or in banking or related consultancy services would be an advantage;
- Strong experience in development and maintenance of digital data tools, as well as sourcing, analysing and managing data;
- Strong analytical and quantitative skills, including knowledge of Excel. Facility with other database/analytic software (eg Stata; MatLab) and information providers (e.g. Bankscope, Orbis, Bloomberg, FAO stat, WTO tariffs and World Bank WDI) would be an advantage;
- Excellent written and oral communication skills in English;
- Familiarity with the EBRD region of operations and work or study experience in the region is helpful;
- Knowledge of one or more languages of the region is an advantage.

**Bitte senden Sie Ihre JPO-Bewerbung direkt an das Büro
Führungskräfte zu Internationalen Organisationen (BFIO) unter
Angabe der Chiffre Nr. 2024-2-47 auf dem Bewerbungsbogen**

Alle Informationen finden Sie unter www.bfio.de